



# **REGISTRY POLICY**

## **REGISTRATION INFORMATION AND RULES**

### **Rule 1 - Qualification requirements of a Horse**

(1) Qualification requirements of a horse for eligibility for registration purposes with the Association of Independent Miniature Horse Clubs of New Zealand Incorporated is as follows:

- a, The horse must be 107cm (42") or under; or horses with 12.5% or over, Modern American Shetland breeding, may be over 42".
- b, Conforms to one of the 'type' categories described in the AIMHCNZ inc 'Halter typing requirements' document.

(2) A horse may be refused registration or disqualified for any of the following:

- a, Height in excess of 42", if they do not have 12.5% or over, Modern American Shetland breeding.
- b, Dwarfism.
- c, Overshot or 'monkey mouth' (lower jaw) 3mm maximum allowable.
- d, Undershot or 'parrot mouth' (upper jaw) 3mm maximum allowable.
- e, Monorchids or cryptorchids in stallions.
- f, Lockstifle, congenital cataract, nasal disease, navicular disease, or malformation of the genitals;
- g, Any other determinable genetic fault.
- h, is a Gypsy Cob or Gypsy Cob derivative with a Gypsy Cob pedigree of 12.5% or more; OR the Registrar is satisfied that the horse is a Gypsy Cob or Gypsy Cob derivative with a Gypsy Cob pedigree of 12.5% or more where no parentage has been provided.

(3) Should a horse be refused registration the owner will be provided with the reasons why in writing from the AIMHCNZ Registrar.

### **Rule 2 - The AIMHCNZ Inc Registry qualifies the registration based on the information provided as follows:-**

The qualification is recorded in the Status Field in the Registry and includes PV for parent verified, CA for certificate accepted and UKN for unknown. Both the sire and dam status are recorded separately within the Status field.

(a), PV – Parent Verified

Where there is irrefutable proof of the parentage of the horse, i.e. DNA tested or a registration certificate from an association (such as ASPC or AMHA) that documents that the offspring has been DNA'ed to its parents. Any horse (foal or adult) registered with DNA proof back to the parent(s) falls into this category. Even if the parent(s) are DNA tested, foals must also be DNA'ed back to the parent(s) to prove parentage. DNA testing is the owner's responsibility and at the owners cost.

Copies of all necessary DNA test results/registration certificates must be supplied for all horses before being registered in this category.

If the horse is DNA'ed its reference will be included in the DNA Reference field. If the horse is DNA'ed back to both its parents then the reference number will be prefixed with **PV** for **Parent Verified**. If the horse is only DNA'ed back to one parent it will be **PVS** or **PVD** for parent verified to **Sire** or **Dam**.

(b),CA – Certificate/paperwork accepted

This category is based on a registration certificate from another association, which doesn't insist on DNA testing for registration - the pedigree may be correct, but there is no proof to substantiate this other than that it has been accepted by another breed association; and, also for horses whose parents are already on our registry as CA, or the parents' registration certificates from another breed registry have been accepted as proof of parentage by the AIMHCNZ registrar. In both instances the registration application for the horse would need to be supported by a copy of a stallion return having been filed by the required due date and a service certificate, showing that the mare and stallion were bred including the dates the mare was covered by the stallion.

(c),UKN - Unknown

This is where parentage is unknown, or there is no acceptable documentation to support the application for registration.

**Example:** Where the horse has been Parent Verified back to both parents and a report substantiating this has been received from a known DNA service provider or a certificate from another breed association documents that Parent Verification to both parents has been carried out the Status Field records:-

S: PV : D: PV

**Example:** Where the horse has been Parent Verified back to the Sire with proof as documented above, but has not been Parent Verified back to the Dam, and the Dam's name is recorded on a certificate provided from another breed association. Or the other way around. The Status Field records:-

S: PV : D: CA

S: CA : D: PV

**Example:** Where the horse's pedigree (Sire and Dam) has been accepted from a certificate provided from another breed association, the Status Field records:-

S: CA : D: CA

**Example:** Where the horse's pedigree has been accepted from a certificate provided from another breed association and only the Sire's side of the pedigree has been recorded. Or the other way round. The Status Field records:-

S: CA : D: UKN

S: UKN : D: CA

**Example:** Where there is no acceptable documented proof of the horse's pedigree, the Status Field records:-

S: UKN : D: UKN

### **Rule 3 - Height Categories**

There are three height categories - A, B or C. This will be recorded in the Height Field. Proof of height is required as part of registration, such as a valid and current height certificate from AIM or RAS. A permanent registration certificate provided from another breed association that has the permanent height documented, will be recorded as a/b or c until such a time as an AIM or RAS measure is produced.

#### **Category A - denoted 'A'**

- Foals and Weanlings must not exceed 76cm (30") in height
- Yearlings must not exceed 81.5cm (32") in height
- Two year olds must not exceed 84cm (33") in height
- Three years old and over shall not exceed 86.50cm (34") in height

#### **Category B - denoted 'B'**

- Foals and Weanlings must be over 76cm (30") and over and not exceed 84cm (33")
- Yearlings must be over 81.5cm (32") and not exceed 91.50cm (36")
- Two year olds must be over 84cm (33") and not exceed 94cm (37")
- Three year olds and over must be over 86.50cm (34") and not exceed 96.50cm (38")

#### **Category C - denoted 'C'**

- Foals and Weanlings must be over 84cm (33") and not exceed 91.50 (36")
- Yearlings must be over 91.50cm (36") and not exceed 96.50cm (38")
- Two year olds must be over 94cm (37") and not exceed 102cm (40")
- Three year olds and over be over 96.5cm (38") and not exceed 107cm (42")

### **Rule 4 - Change of Height Category**

If the height category changes (e.g. an A grows into a B), it is requested that the Registrar be informed as soon as possible and the information will be updated online.

a, There is no fee for change of height category.

## **Rule 5 - Permanent Height Measure**

Once a category A or B horse has attained the age of 60months, the registered owner/s may produce a current AIM/RAS height certificate to the AIMHCNZ Registrar.

- a, permanent height status will be noted in the height field as A, or B; as opposed to a, or b.

Once a category C horse has attained the age of **36**months, the registered owner/s must produce a current AIM/RAS height certificate to the AIMHCNZ Registrar within 6 months; unless the horse has Modern American Shetland breeding of 12.5% or more.

- a, permanent height status will be noted in the height field as C, as opposed to c.
- b, failure to do so will see the horse revoked on the AIM registry.

## **Rule 6 - Life Measure**

At actual age of seven years old the horse may get a life measure.

- a, A horse's life measurement will be recorded on its AIMHCNZ height card issued by an official measurer,
- b, this measurement needs to be dated and signed by both the measurer and the witness.
- c, The horse will never have to be measured again.
- d, This will be recorded in the registry as 'LM' being for Life Measure, followed by the recorded height; once the registrar has received a copy of the height certificate/card.
- e, There is no cost for updating the registry with this information.
- f, Valid life measures from AIM or RAS will be accepted.

## **Rule 7 - Hardshipping**

There is no hardshipping.

## **Rule 8 - Preferred Registries**

There are no preferred registries. Valid certificates provided from any known and accepted breed registry will be accepted. Acceptance is at the Registrar's discretion.

## **Rule 9 - Imports**

Imports are subject to the same criteria as any other horse. No inspections are required and the registration application is completed just like any other horse.

## **Rule 10 - Record Keeping**

### **(1) - Owner**

Each horses current owner/s full name/s will be on each horses on-line registration.

- a, Change of ownership with the new owners details and the date of transfer must be notified to the AIMHCNZ Registrar by the current registered owner/s as soon as possible.
- b, There is no fee for notifying a change of ownership.
- c, No form, measurements or photos are required for a change of ownership.

**(2) - Syndicates**

To register a Syndicate with AIM, the Syndicate Application form (available on the website) must be completed in full and returned to the AIMHCNZ Registrar. No fees are applicable for this.

Where a syndicate form has been lodged with the AIMHCNZ registrar the following shall apply,

- a, the syndicate owners must notify the AIMHCNZ registrar if all owners are required to sign for registry purposes, or if a nominated person will be responsible to act in a managerial role for all registry transactions.
- b, It must be noted that Syndicated horses are owned by the Syndicate and not the individual owners within the Syndicate who may change from time to time.
- c, For a horse owned by a Syndicate to qualify for awards points the Syndicate must be a member of an AIMHCNZ Affiliated Club.

**(3) - Joint ownership**

Where there is joint ownership of a horse the following shall apply.

- a, where ownership is recorded with the word 'and' interposed between the names of the owners, then the signature of all named owners will be required for registry purposes.
- b, where ownership is recorded with the word 'or' interposed between the owners names, then the signature of any one of the owners is required for registry purposes.
- c, where no word is interposed between the owners names then paragraph b, above shall apply.
- d, For a horse owned jointly by two or more parties to qualify for awards points, all the owners must be members of an AIMHCNZ Affiliated Club.

**(4) - Removed**

**(5) - Stud Prefix Reservation**

- a, Removed
- b, A stud Prefix/suffix application form (available on the AIMHCNZ website), needs to be completed in full and sent to the AIMHCNZ registrar to reserve your choice of name, along with the current fee.
- c, AIMHCNZ reserves the right to decline the registration of any prefix /suffix it deems to be objectionable or too similar to any other registered name on AIMHCNZ or NZMHA registries.
- d, The stud prefix/suffix owner may apply for the same name in AIMHCNZ that it uses within another miniature horse association.

**(6) - Leases**

Where a horse is leased, an official lease document must be lodged with the AIMHCNZ registrar.

- a, There is a AIMHCNZ lease form available on the AIMHCNZ website,
- b, or any other dated, co-signed document with a start and expiry date, the horses full name and any other relevant details will be accepted.
- c, If a lease is in place it will be recorded in the Lease Field in the Registry, together with the expiry date of the lease, and the name of the Lessee.

**(7) - Stallion Soundness Certificate**

A Stallion Soundness Certificate will be required to be lodged with the registrar before a stallion can be used for breeding.

- a, An AIMHCNZ Stallion Soundness Inspection form is available from the AIMHCNZ website for your Veterinarian to complete and sign.
- b, There is no charge to lodge your Stallion Soundness Inspection with the AIMHCNZ registrar, however this will be reviewed annually.
- c, Should it be deemed that a stallion was used for breeding before his Stallion Soundness Inspection form was lodged, then any resulting progeny will be registered as 'Unknown'.
- d, Should a Stallion also be registered with another breed association have an existing Stallion Soundness Certificate, then that certificate will be recognised by AIMHCNZ, providing documentation to support this is provided.

**(8) - Forty two Day Breeding restriction**

Once a mare has been exposed or bred, either by hand or pasture breeding, to a stallion

- a, a period of at least forty two days must elapse before the mare can be exposed to a different stallion.
- b, Only one colt or stallion over the age of six months may be run with a mare or group of mares in a pasture, and they must be enclosed by permanent fencing maintained in such a manner that no other stallion can cover a mare.

**(9) - Annual Stallion Breeding return**

Breeders are required to submit a Stallion breeding return each year on or before 30th July. The form is available to be downloaded from the AIMHCNZ website.

- a, If no Stallion return is submitted then the resulting foal/s will be registered in category 'Unknown' even if the Dam/Sire are registered with AIMHCNZ.
- b, There is no fee to file your annual breeding return/s with the AIMHCNZ Registrar.
- c, A separate return is required for each Stallion.
- d, All mares named on a stallion breeding return must be registered with an official recognised registry and all Stallions must have a breeding soundness certificate and be registered with an official recognised registry for the pedigree of the offspring to be recorded.

**(10) - AIMHCNZ Registry Users Annual Return**

Horse owners will be asked to verify that they still own the horses listed in their name in the studbook annually. Any changes should be notified to the registrar with no fee to update the records.

**(11) - The AIMHCNZ Registrar Report.**

The AIMHCNZ Registrar will provide an annual report to the President for presentation at the AGM. The President may, from time to time request information that may be circulated to the Committee. This will document may show

- a, how many horses were registered,
- b, how many change of ownerships and
- c, how many new stud Prefix/suffix's were registered.
- d, how many AIMHCNZ Stallion Soundness Inspections were lodged.

**(12) - Registration Certificates Printed from Registry**

AIMHCNZ provides an 'on-line' registry. Hard copy cardboard certificates are available for a fee of \$10, but anyone can print off the information from the registry if required.

**(13) - Use of AIMHCNZ Registry**

The use of the AIMHCNZ online registry is open to any person, and is not restricted in any way, however only the Registrar will have the ability to update records.

**(14) - All registry fees can be paid directly to an AIMHCNZ Registry bank account, noting the horses name and the owners surname.**

**Rule 11 - Registration Procedure**

**(1)- Application,**

Applications to register a horse on the AIMHCNZ Inc Registry must be submitted to the AIMHCNZ Registrar on the fully completed and signed AIMHCNZ registration application form available from the AIMHCNZ website. The signed application form may be scanned and emailed to the Registrar together with any/all supporting documents and suitable photographs (if required). Posted hardcopies are also accepted. Proof of ownership of the horse must be supplied, if requested.

**(i) Transfer of Horse from Another Registry Dual Registration).**

- a, The owner as shown on existing non AIMHCNZ registration paper work is deemed as the current owner and will be recorded as the owner on the AIMHCNZ Registry.
- b, The AIMHCNZ ' Registration Application - Transfer from another Registry' form needs to completed in full, and forwarded to the AIMHCNZ Registrar along with a current AIMHCNZ or RAS valid height certificate , and the current registration fee/s.
- c, Four current photographs preferably in digital format are required for uploading to the registry – nearside, offside, face with forelock pulled to the side, and rear view showing tail/croup/back and wither.
- d, A copy of the horses registration certificate must be supplied with the Registration Transfer application form, unless a change of ownership showing the new owners details has already been lodged with the 'dual registration' registry.

(ii) Registration of Progeny born from current AIMHCNZ Registered parents.

- a, The owner of the Dam at the time of foaling is deemed as the owner of the foal, and is responsible for registering the horse.
- b, If the foal is to be registered in another party's name, notice of transfer needs to be made to the register at the time of registration by the owner, (there is no charge for this).
- c, The AIMHCNZ 'Application to Register a Horse' form must be completed in full, and forwarded to the AIMHCNZ Registrar along with four current photographs preferably in digital format for uploading – nearside, offside, face with forelock pulled to the side, and rear view showing tail/croup/back and wither; completed AIMHCNZ stallion service certificate, and the current registration fee/s.

(iii) Registration of Progeny born from only one current AIMHCNZ Registered parent.

- a, The owner of the Dam at the time of foaling (as determined from the AIMHCNZ or other accepted registry certificate), is deemed as the owner of the foal, and is responsible for registering the foal.
- b, If the foal is to be registered in another party's name, notice of transfer needs to be made to the register at the time of registration by the owner, (there is no charge for this).
- c, The AIMHCNZ 'Application to Register a Horse' form needs to be completed in full, and forwarded to the AIMHCNZ Registrar along with four current photographs preferably in digital format for uploading – nearside, offside, face with forelock pulled to the side, and rear view showing tail/croup/back and wither; a valid stallion service certificate, and the current registration fee/s.
- d, For the parent that is not registered with AIMHCNZ, a copy of its Registration Certificate and if applicable proof of Stallion Soundness Certificate should also be supplied. If it is not possible to provide proof of parentage to the horse not registered with AIMHCNZ, the Status Field will reflect this by recording UK for Unknown.

(iv) Registration of Horses with one or both parents Unknown.

- a, The person/s applying for the Registration of the horse shall be deemed as the owner/s.
- b, The AIMHCNZ 'Application to Register a Horse' form needs to be completed in full, - if names or dates are unknown please state 'unknown'. Forward to the AIMHCNZ Registrar along with four current photographs preferably in digital format for uploading – nearside, offside, face with forelock pulled to the side, and rear view showing tail/croup/back and wither; along with the current registration fee/s.

(2) - Naming.

- a, The owner of the Dam at the time of foaling has the right to name the progeny.
- b, The name cannot be the same as another AIMHCNZ Registered horse, and if the horse is already registered with another breed association, the same name should be applied for.
- c, A registered prefix/suffix may be used.
- d, The horse's name shall be limited to 35 characters including spaces and the prefix/suffix.

- e, In the case of a horse applying for registration where the name is known, but where there is no proof of parentage available (certificate and/or service certificate. The horse cannot be registered using the known suffix/prefix without the owner of that Prefix/Suffix giving permission in writing to the AIMHCNZ Registrar.
- f, AIMHCNZ retains the right to refuse to register a horse with any name it deems objectionable.
- g, No horses name shall be changed after registration.

**(3) - Date of Birth.**

- a, The date recorded on an accepted Registration Certificate, or as stated on an AIMHCNZ registration application shall be deemed the horse's date of birth.
- b, If the exact DOB is unknown but the horse's year of birth is known, then the DOB will be recorded as 1st August of the year of birth, followed by an '\*'.
- c, Horses with an '\*' recorded next to their DOB will not qualify to enter Super Senior classes.

**(4) - Place of Birth**

The Country of birth will be recorded on the horses registration ie, NZ, Australia, USA etc

**(5) - Sex**

Will be recorded as Mare - '**M**', Stallion - '**S**', and Gelding - '**G**'.

**(6) - Identification**

Unusual markings/whirls, eye colour, brands, scars, microchip numbers etc, will be recorded. It is recommended that new foals be micro-chipped as this will help identify them throughout their life, and this number can be recorded in the registry.

**(7) - Photos**

- a, Four photos are required for a new registration, preferably in digital format for uploading – nearside, offside, face with forelock pulled to the side, and rear view showing tail/croup/back and wither.
- b, Further photos can be sent if required to better show the markings. For pale coloured pinto horses, ensure that photos are taken when the markings are as obvious as possible.
- c, If the registrar is not clearly able to determine the markings on a horse from the photos provided, then further pictures will be required before the horse can be registered.

**(8) - Colour**

Please refer to the list of colour choices listed on the AIMHCNZ Horse Registration Application form.

- a, The AIMHCNZ registrar reserves the right to determine the colour of any horse.
- b, If a horse has been DNA tested for colour - and a copy of the test results are provided, its colour will be recorded as stated in the test results.

**(9) - Breeder**

The owner/s or Lessee of the Dam at the time of service are deemed to be the breeder/s of the foal.

**(10) - Period of Registration and Revocation**

Once a horse is registered with AIMHCNZ it will remain on the registry in perpetuity; except:-

- a, where a Cat C horse goes over height, then it will automatically be revoked, unless the horse has Modern American Shetland breeding of 12.5% or more.
- b, where the owner requests that the status be revoked in writing.
- c, The horses details will remain on the registry with the denotation 'R' for revoked.

**(11) - Deletion of Registration**

The Registrar may permanently delete a registration record in the event that:

- a, The registration of the horse on the AIMHCNZ Inc Registry supports an illegal activity, for example the horse has been stolen and is being registered under another name in order to falsify ownership.
- b, The Registrar is informed that the horse appears on the AIMHCNZ Inc Registry more than once with different names. In this case, the first record is accepted as the true record and the later record is removed. Ownership details on the first record may be amended provided proof of ownership is provided to the Registrar.

Where the application of b, is likely to provide undue hardship for the horse due to its compromised identity, then the matter will be decided by a vote of the Executive Committee whereby more than 66% must agree which record is removed.

c, The integrity of the registry is potentially compromised through the inclusion of the registration record. As these situations are likely to be complex or subjective in nature, the matter will be decided by a vote of the Executive Committee whereby more than 66% must agree to the removal of the record.

**(12) - Age of Dam**

The registration of any foal to any mare bred under the actual age of 36 months will incur a fine of \$150 payable along with the regular registration fee.

**(13) - Endorsements**

Gelding, exported, death and endorsements must be notified to the Registrar, and these are recorded at no cost.

- a, A Proof of gelding form is available from the AIMHCNZ website and must be signed by a qualified practising Veterinarian and returned to the registrar before a notice of gelding can be recorded.
- b, If a gelding is not recorded as such in the online studbook, then it cannot show in AIMHCNZ or AIMHCNZ affiliated club gelding classes until such time as the owner lodges the proof of gelding form with the AIMHCNZ Registrar.
- c, Notification of gelding, death and non-breeding endorsements are free.
- d, The date of export or death should also be notified to the Registrar where possible.

## **Rule 14. - A.I. (Artificial Insemination) Breeding.**

AIMHCNZ will accept onto its Registry progeny bred from the process of A. I. (Artificial Insemination), in the following circumstances ONLY.

- a, Both the Dam and the Sire MUST be registered with a recognised breed society.
- b, The Dam MUST be over 38" at the time of insemination, an AIMHCNZ or RAS height certificate to verify this MUST be provided along with the stallion return by 31 July each year.
- c, The Sire & Dam must both be over the age of 36 months at the time of semen collection and insemination respectively.
- d, Semen collection from the stallion must be undertaken at a recognised equine breeding facility and/or under the supervision of a suitably experienced Veterinarian.
- e, The insemination of the Mare may ONLY be carried out by a suitably experienced Veterinarian.
- f, An AIMHCNZ A.I. breeding declaration (under Registry on the AIMHCNZ Inc website) MUST be completed and signed by the Veterinarian who collected the semen along with the Stallion owner; and by the Veterinarian who inseminated the Mare along with the Mare owner, these are to be returned to the Registrar along with the Stallion breeding returns by 31 July each year.